



Bachelor in “Animal Care – [Tutela del benessere animale]”

FINAL EXAM REGULATIONS

Premise

The Bachelor regulations in Art. 5, paragraph 1, establishes the Final Exam rules. The Final Exam for the Bachelor in Animal Care can consist of the presentation and discussion of a report, developed under the supervision of a Reference Professor, which:

- beginning from pertinent scientific and documentary knowledge, contains a critical revision focused on the activities developed during the traineeship at external host organization. The report for the Final Exam does not replace the Traineeship Final Report;
- is related to parts of experimental projects or topics linked to the learning objectives of the Bachelor; the report is allocated by a Reference Professor;
- contains a critical revision of scientific literature on a topic linked to the learning objectives of the Bachelor.

Professors can preventatively communicate type of topics available as Final Exam report, using the accessible course webpage on the School of Agricultural Science and Veterinary Medicine website. In light of the experience gained during the study course, students can also suggest a topic, identifying an available reference professor with the major cultural affinity.

Art. 1 – Final graduation mark determination

The final graduation mark is given on a basis of 110th and consists of the sum of:

- the weighted average of the exam marks (WA), including the free elective exams autonomously chosen by the student, weighted with the assigned credits (ECTS) and related by 110, according to the following formula:

$$(\sum \text{exam mark} \times \text{ECTS} / \sum \text{ECTS}) \times 110/30$$

- the increase of the mark, given on a basis of 110th as well, according to the following table:

Criteria	Maximum points
Career speed ¹	3
Reference Professor's evaluation	1
Preparatory Commission's evaluation	3
Erasmus and/or traineeship abroad ²	3
Traineeship Commission evaluation	2
Total	12

¹3 points for Final Exam taken within October in the third academic year from the University enrolment; 2 points for Final Exam taken within the following December; 1 point for Final Exam taken within the following February. The Graduation Commission assesses potential career speed points to give to graduates who have gained recognitions of previous careers.

²In case of credits gained during an Erasmus: 3 points for the acquirement of an ECTS number greater than 24; 2 points for the acquirement of an ECTS number included between 13 and 24; 1 point for the acquirement of a minimum number of ECTS equal to 12; in case of Traineeship at an institution abroad: 2 points for the acquirement of an ECTS number equal to 12; 1 point for the acquirement of an ECTS number lower than 12.

0.5 points are added to the weighted average (WA) for each laude.

The rounding is done only once, at the end of the sum itself and is calculated by the immediately higher unit if the first decimal is equal to or higher than 5, otherwise by the lower unit.

Art. 2 - Reference Professor

1. The Reference Professor supervises the student during the Final Exam report writing.
2. He/she is usually suggested by the student or allocated according to criteria established by the Bachelor Council.
3. Reference Professors can be professors who teach in any study courses coordinated by the School of Agricultural Science and Veterinary Medicine or a study course which involves professors of the Departments of Agripolis Campus.

4. The Reference Professor communicates the mark who he or she intends to give to the Final Exam report according to the modalities and deadlines established by the competent teaching structure, in order that it is included in the Graduation Commission's paperwork.

Art. 3 - Preparatory Commission

1. The Preparatory Commission is composed of three members, including the Study Course Coordinator (or a delegate) who chairs it. The members are chosen for every graduation appeal from a commission including all the study course professors, which is appointed at the start of every academic year by the Director of the Reference Department.

The Reference Professor cannot be a part of the Preparatory Commission. A number of Preparatory Commissions, in line with the number of graduates, is appointed for every graduation appeal.

2. The Preparatory Commission has to assess the student through a Final Exam which lasts approximately 20 minutes, focused on the Final Exam report discussion. In order that it is included in the Graduation Commission's paperwork, it also has to issue a mark that it has to transmit according to the modalities and deadlines established by the competent teaching structure.

3. For every graduation session, the Study Course Coordinator notifies the School of Agricultural Science and Veterinary Medicine Secretariat of the composition and appeal date of the single Preparatory Commissions for the publication on the School of Agricultural Science and Veterinary Medicine website.

Art. 4 - Graduation Commission

1. The Director of the Reference Department appoints the Graduation Commission, which is composed of at least five professors chosen among the Study Course Coordinators or their delegates. The Director of the Reference Department selects the President of the Graduation Commission among them.

2. The Graduation Commission has to establish the final graduation mark, summing up the marks as outlined in Art. 2 of the present regulations, and attribute the potential laude.

3. The laude is automatically attributed if the student exceeds the score of 112/110 points. If the score is higher than 110/110, the laude is given if the graduate has gained the maximum score both from the Reference Professor and the Preparatory Commission.

4. The Graduation Commission announces graduates of all the Degrees of the School of Agricultural Science and Veterinary Medicine in a single appeal per session.

Art. 5 – Graduate

1. The graduate has to complete the graduation application according to the deadlines established annually by the university and competent teaching structures.
2. The graduate digitally files the Final Exam report in the modalities and deadlines established by the competent teaching structure.
3. The graduate attends the Final Exam day with the Preparatory Commission and on the announcement date with the Graduation Commission, according to the calendar established by the competent teaching structure.
4. On the School of Agricultural Science and Veterinary Medicine website, the graduate can find:
 - general instructions and guidelines for the Final Exam report writing;
 - modalities and deadlines for the Final Exam report presentation, Final Exam registration and participation to the announcement session.