



Québec's Ministère de l'Éducation et de l'Enseignement supérieur (MEES) offers scholarships for doctoral studies, a postdoctoral fellowship, or short-term research or professional development. The scholarship program is administered by Fonds québécois de la recherche sur la nature et les technologies (FRQNT).

## **INSTRUCTIONS AND PRESELECTION FORM**

Université Laval can only recommend four (4) applicants per year for this category. Only applicants preselected by the University will be invited by FRQNT to apply.

Application for preselection must be supported by a professor who agrees to receive the student and supervise his/her research.

## **IMPORTANT DATES**

August 8, 2016:	Deadline for applicants to submit applications for preselection by the university
September 23, 2016:	Deadline for the university to submit the preselected list of applicants to FRQNT
November 1, 2016:	Deadline for the university to submit scholarship applications from preselected applicants to FRQNT

## **ELIGIBILITY REQUIREMENTS**

This program is open to applicants who are neither Canadian citizens nor permanent residents of Canada. Before completing an application for preselection, applicants must ensure they are eligible for the Merit Scholarship Program for Foreign Students by consulting the program guidelines, on the FRQNT website:

[Program guidelines](#)



## REQUIRED DOCUMENTS

The following documents are required for preselection by the university:

1. The duly completed and signed **preselection form** (only one application is required for PBEEE – V1, DE and DS).
2. A brief **curriculum vitae** including a list of accomplishments, publications and articles submitted or accepted for publication, and awards, distinctions, and scholarships obtained (max. 6 pages).
3. A **presentation of the doctoral research project** (title and brief description including issues, research goals, methodology and the contribution of the project to the advancement of knowledge in the field (max. 2 pages). It is possible to add a bibliography, max. half a page (indicate three to five relevant publications).
4. A **letter of acceptance from the research supervisor** (required for V2, V3. For V1, the letter is required only for candidates who are not already students from Université Laval).
5. Two (2) **letters of recommendation** (Please send classic letters on letterhead paper. The FRQNT form for the letter of reference will be required only if the candidate is preselected).
6. **Academic transcripts** for all university studies undertaken (certificates, diplomas, Bachelor's, Master's or PhD programs, etc.) in chronological order, starting with the most recent, whether completed or not. (For academic transcripts from institutions outside of North America, applicants must attach a letter explaining the grading system in effect at the institution in question).
7. **Photocopy** of the identification page of a valid **passport** from the applicant's country of origin or any official documents establishing the applicant's citizenship.

***All documents submitted in a language other than French or English must be accompanied by a certified translation.***



## **PROCEDURE FOR SUBMITTING REQUIRED DOCUMENTS**

**By e-mail:** Applicant must send a complete application in one PDF document at:  
[pbеее@bbaf.ulaval.ca](mailto:pbеее@bbaf.ulaval.ca).

**By mail:** Applicant must send one original file directly to the Bureau des bourses et de l'aide financière (BBAF), postmarked no later than August 8.

Ms. Marie-Ève Routhier  
Bureau des bourses et de l'aide financière  
2325, rue de l'Université  
Pavillon Alphonse-Desjardins, local 2546  
Université Laval,  
Québec (Québec) G1V 0A6  
Canada

For any question, do not hesitate to contact us at the following email address: [pbеее@bbaf.ulaval.ca](mailto:pbеее@bbaf.ulaval.ca)

**IMPORTANT:** Applicants must send the complete application application **no later than August 8**. All incomplete or late applications will be declared ineligible.

**ANNOUNCEMENT OF PRESELECTION RESULTS:** October 2016



**Preselection form 2017-2018**

**Merit scholarship program for foreign students**

***V3 (Short research or skills upgrading travel)***

Fill in the form on screen, then print it out and submit it by mail along with the required documents.

**IDENTIFICATION OF APPLICANT**

Last name		First name	
Sex M <input type="checkbox"/> F <input type="checkbox"/>	Student number (if known)		Date of birth (Year/Month/Day)

**ADDRESSES**

<u>Permanent address (in country of origin)</u>	<u>Address in Québec (if known)</u>
Street number/Street name	Street number/Street name
Municipality	Municipality
Province/State	Province/State
Country	Country
Postal Code	Postal Code
Telephone	Telephone
	Home
	Office ext.
Email	

**PROJECT TITLE**

Submitted titles can be changed later is necessary.

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**ACADEMIC RECORD** Enter in chronological order, starting with the most recent.)

Title of diploma	Discipline	Institution	Date of registration in the program (year/month)	Anticipated or actual date of graduation (year/month)

\_\_\_\_\_

**FAMILY NAME**

\_\_\_\_\_

**FIRST NAME**

**OPTION A**

*(Graduate student)*

**OPTION B**

*(Post-doctoral researcher)*

**RESEARCH ENVIRONMENT FOR WHICH THIS APPLICATION IS BEING SUBMITTED**

Name of research supervisor	
Name of research group, laboratory, or center (if any)	Department
Name of university UNIVERSITÉ LAVAL	Municipality QUÉBEC
Duration of travel <i>(Maximum 4 months)</i> <input type="text"/>	Start date of travel <i>(Between May 2014 and January 2015)</i> <input type="text"/> / <input type="text"/> year month

**AREA OF RESEARCH**

Identify the main field of research for your application.

**Natural sciences and engineering**

**Arts and letters**

**Humanities and social sciences**

**Health sciences**

**APPLICANT'S SIGNATURE**

I authorize the Bureau des bourses et de l'aide financière (BBAF) to present my application to the preselection committee. I declare that the information contained in my application file is true.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date